

**Meeting Minutes  
University Space Committee  
University of Central Florida  
August 4, 2022**

The following Committee members attended the teleconference meeting: Jon Bates, Austin Bott, Brian Boyd, Daniel Gross, Shelley King, Bill Martin, Christy Miranda, Chuck Reilly and Duane Siemen.

Karen Cobbs, Suzy Hutson, Don Merritt, David Hansen, and Griff Parks did not attend.

Guest(s): Connor Gilchrist and Stephen Villiotis

**Agenda Item 1 – Review July Meeting Minutes (5 minutes)**

The July meeting minutes were unanimously approved.

**Agenda Item 2 – Tech Fee Classroom Capacity Reductions (15 minutes)**

Brian Boyd provided an update on the current tech fee projects that are projected to reduce classroom capacities across campus. Bill Martin stated that the architectural drawings associated with tech fee projects typically result in a net neutral or loss of seats. In conversations with the Office of Instructional Resources (OIR), the reductions in capacity are not being triggered as a result of the technology upgrades but because of the ADA regulations around egress. The Registrar's Office and OIR will be preemptively notifying the college schedulers on the reductions in instructional spaces ahead of their September scheduled build meeting for the FY2023-2024 calendar. The Building Code Office (BCO) has set a cut-off date of October to identify rooms where the scheduled courses would be negatively impacted by the capacity reduction. Furniture updates will be delayed until the following summer to allow the schedulers to identify alternate rooms to move their courses or reduce future capacities for the course.

Jon Bates asked if the terminology that we use to classify our instructional spaces is causing the code official to assign a more restrictive occupancy. Christy Miranda mentioned that assigning an occupancy has become more challenging as more spaces have become shared use, such as classroom/class lab or class lab/research lab. Jon Bates proposed a meeting with Facilities Planning, Space Administration, Registrar's Office, and the Building Code official to discuss the impact of room use code and BCO room designations on the capacity of instructional spaces.

**Agenda Item 3 – Archibus Transition to AiM Update (5 minutes)**

Christy Miranda stated that the AiM CAD team has provided a sample drawing for Space Administration to review and provide formatting edits. Once the formatting has been approved, the AiMCAD will begin converting the drawings for AiM adoption. Training for linking floor plans into AiM CAD has been scheduled for mid-August. Facilities Operations is still creating manual space reports on request.

**New/Upcoming Business**

## **Chemistry Renovation Project**

Bill Martin notified the committee of ongoing building system issues in the Chemistry building and reported that the air handler replacement portion of the project has resulted in faculty being relocated. The funding that has been identified to address the Chemistry renovation includes: \$5 million (M) of Education and General Carry Forward, \$10 M from a federally funded grant, and \$15 M from Public Education Capital Outlay funds. The planned \$5 M renovation to replace the main air handler came back over budget and is currently in redesign. The remaining funds have yet to be distributed to the university.

The renovation will need to occur in phases over the next few years requiring at least one floor at a time to be offline. The biggest challenge will be finding suitable class lab swing space. Portable trailers capable of housing fume hoods and chemical equipment are being considered but there are availability and supply chain shortages. Bill Martin mentioned that they are also looking at underutilized spaces in our existing inventory that could be remodeled into chemistry class labs. Austin Bott stated that there are two (2) class labs that were built for chemistry courses in the Dr. Phillips Academic Commons on the Downtown campus. Valencia has first right of refusal for those spaces but there is some scheduling flexibility. Bill Martin and Brian Boyd offered to gather intel from the College of Sciences on the reduced capacities that were enacted during COVID and explore remote instruction options.

## **Clean Room Request**

Bill Martin stated that Facilities Planning received a request from the College of Sciences for 10,000 square feet (SF) of contiguous clean room space. Currently, there are four clean rooms located in three buildings (CREOL, Engineering I and the Physical Sciences Building) on main campus, totaling ~7,816 SF. Alternate leased space locations in Research Park were proposed by the committee. Jon Bates inquired if the purpose of the clean room was focused more on engagement with industry or if it was for academic purposes. Depending on the clean room's objective, there may be renovation options on main campus but in a much smaller footprint.

## **University Tower Reconfigurations**

Dan Gross stated that the Office of Research (OR) has requested to release the second floor in University Tower (UT) from their rent roll and renovate portions of the fifth floor to allow for a departmental consolidation. Chuck Reilly expressed that there are multiple units under consideration for relocation to UT and any modifications to the building should be done at the same time to save costs. Dan Gross will move forward with gathering pricing for the requested renovations from OR and await the university's decision to back fill the second floor of UT.