

Meeting Minutes
University Space Committee
University of Central Florida
April 7, 2022

The following Committee members attended the teleconference meeting: Karen Cobbs, Daniel Gross, Suzy Hutson, Shelley King, Bill Martin, Don Merritt, Christy Miranda, Chuck Reilly, Duane Siemen and Jon Varnell.

Austin Bott, Brian Boyd, David Hansen and Griff Parks did not attend.

Guest(s): Bryan Garey, Vicky Sharp, and Stephen Villiotis

Agenda Item 1 – Review February Meeting Minutes (5 minutes)

The February meeting minutes were unanimously approved.

Agenda Item 2 – Research I Occupancy Study (10 minutes)

Duane Siemen discussed a recent investment in the Research I (R1) building where Facilities Operations (FO) installed occupancy sensors in half of the labs. These sensors report if someone has entered the lab and will time out after 15 minutes of inactivity. FO is reviewing additional sensor options for future installations in other STEM buildings but plans to install the same type of occupancy sensors in the remaining offices and labs in R1. Duane Siemen mentioned that Duke Energy, Siemens and the Department of Energy have all expressed interest in conducting research projects that would test the building automation and efficiencies in R1.

Christy Miranda suggested that the next sensor installations should be in labs with fume hoods and spaces that are leased to outside entities. Chuck Reilly mentioned there may be experiments taking place where the researcher doesn't need to be present and could skew the data. Jon Varnell said that lab inactivity can be investigated, but we should move towards the shared lab trend. Duane Siemen stated that if we are going to adjust HVAC loads in labs, then we are going to need infrared sensors with video recognition to ensure there is no activity. If there is a comprehensive system in the building, then HVAC schedules can be setback and there would be potential cost savings that could pay for future installations.

As we discover where the underutilized spaces are on campus, we want to be able to share that information and use the data to drive our space decisions. Bill Martin volunteered to collaborate on some of these initiatives in his new role as the university's architect.

Agenda Item 3 – College of Nursing Update (5 minutes)

Christy Miranda notified the committee that the College of Nursing (CON) project is slated to receive \$29 M this funding cycle as a legislative initiative. The CON project is estimated to be over \$63 M with the university pledging to fundraise \$20 M for it. UCF would ask for the remaining \$14 M through PECO funding. In order for the CON to be eligible for PECO funding and ranked as one of our top two priority projects on the Capital Improvement Plan (CIP) list, a supplemental survey will need to be added to the Educational Plant Survey that was completed in fiscal year 2020-2021.

Suzy Hutson presented the Building Program for the CON to the committee. The Summary of Required Spaces and Academic Program Statements have already been approved, published and are available for viewing on the Facilities Planning and Construction website. The building will be a 90,000 gross square foot building with three levels and 60,000 net assignable square footage (NASF). The building will be comprised of classrooms, teaching laboratories, a research lab and office space. The office spaces will be modeled after the UCF Downtown campus with more collaborative shared office space and touch-down spaces for faculty whose main office is off-site. Suzy Hutson stated that the CON project will increase their current leased space of 45,000 to 60,000 NASF in the new building. Bill Martin estimated it would take around three years to complete the project after all of the funding is secured.

Jon Varnell offered to share a presentation that was prepared for the Facilities Council meeting detailing the CIP strategy and CON project. The Chemistry Building renovation/remodel is expected to be listed as the university's number one priority and the CON will be number two. There was also \$33 M that was allocated to address the deferred maintenance issues in the Biological Sciences Building and Chemistry Building.

Agenda Item 4 – Archibus Transition to AiM Update (5 minutes)

Christy Miranda confirmed that all of the Archibus space data has been uploaded into AssetWorks AiM (AiM). Training for the Space Sync component, which allows for mass updates of data, is slated to occur later this month. The AiMCAD discovery meeting took place at the beginning of the month and an option to have the AiMCAD representatives oversee the conversion of floor plans from Archibus into AiM was discussed. Funding to include historical data in AiM and transition it out of Peoplesoft has been secured. Drafts of the state reports have been produced out of AiM but require additional edits. The next scheduled space submission date is May 27th.

Bill Martin offered to schedule a demonstration with an established AiM Space Management user, Auburn University, to provide feedback on their experience with the software. Christy Miranda suggested recording the session so that the presentation can be made available for new enterprise license users at UCF. Chuck Reilly suggested scheduling the demonstration during the next USC meeting.

Agenda Item 5 – Search Updates (5 minutes)

The new assistant vice president of Real Estate Management, Jonathan Bates, has been selected and will arrive on April 11th.

Interviews for the new assistant vice president for Facilities Planning Design and Construction took place this week. Jon Varnell noted that there are feedback forms available to provide additional comments and the committee will be meeting shortly. Bill Martin will be shifting his focus from project management to addressing campus planning issues once the position has been filled.

New/upcoming business

Classroom Tablet Chair Selection

The KI Doni tablet chair was selected as the university's furniture standard following the discontinuation of the previously selected model. Don Merritt notified the committee that UCF IT plans to set-up governance groups, including a potential group for academic technologies in classrooms and invited the University Space Committee classroom sub-committee to work together on it.

Board of Governors Terminology for Deferred Maintenance Update

Jon Varnell mentioned that the language surrounding the terminology of the deferred maintenance was stripped from the Senate bill (HB 5001, Section 8 back of bill) that was passed following statements of concern from the speaker of the house. The director of finance and facilities at the Board of Governors (BoG), Kevin Pichard, is still pursuing the implementation of a BoG regulation that would require all institutions to provide facilities condition assessment data in a standardized format.

UCF Downtown Committee Member Replacement

Austin Bott is taking over for Mike Kilbride as the UCF Downtown representative on the committee.

Emergency Management Hurricane Event

Bryan Garey stated that Emergency Management is in the initial stages of planning their annual Hurricane tabletop exercise that will be focused on disaster recovery. It will be a discussion-based exercise to brainstorm formal objectives and challenge existing procedures. The tabletop is scheduled for May 18th and an update will be provided to the committee at the June USC meeting.